



VIDYA PRATISHTHAN'S SCHOOL OF ARCHITECTURE, BARAMATI

Minutes of Meeting

Date: 31/03/2022

Time: 3:00 PM –4:30 PM

Mode of Meeting: Offline (Seminar Hall- Room Number-211)

Meeting Held by: Dr. Seemantini Chaphalkar (Member of IQAC Committee)

Purpose of Meeting: To discuss and inform the Action taken on Poor Performance students based on Monthly Progressive Report (Cumulative of January 2022- March 2022).

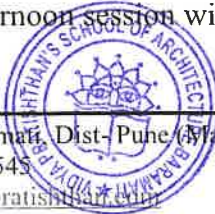
To address the grievances of the students and encourage the students to work effectively.

1. AGENDA PROPOSED-

- Address the issue of non-attendance of students.
- Inform the action taken on Attendance Defaulter, Poor Performing students and for students whose fees is pending.
- Any other relevant topic suggested by the members.

2. POINTS DISCUSSED- The following points were informed and discussed-

1. Dr. Seemantini Chaphalkar informed all the students that after deliberate discussion with the faculties, the college has decided the students who are lagging behind in attendance (minimum 80% attendance), performance or paying of fees, will not be allowed to participate in any co-curricular/ Extra-Curricular activities.
2. It was informed that all the students must come to college in uniform with Identity cards to maintain the decorum of the college.
3. All the studio classes will be conducted full day and separate attendance of morning session and afternoon session will be conducted.







VIDYA PRATISHTHAN'S SCHOOL OF ARCHITECTURE, BARAMATI

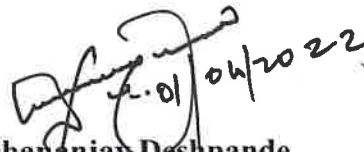
4. All the students have to fill up the feedback form in stipulated time period.
 5. Parents of students who are lagging behind will be informed on urgent basis.
 6. Students are not allowed to roam in the campus or in canteen during class hours.
 7. Counselling of fourth year students was conducted separately with all the subject teachers, in order to guide them to work effectively without absentee.
3. **ADJOURNMENT** – The meeting was adjourned at 4:30 PM.
4. **ATTENDEES PRESENT**- (List attached)


Dr. Seemantini Chaphalkar

Member IQAC Committee


Ar. Bhawna Pandey
IQAC Coordinator
VPSOA, Baramati


Ar. Rajshree Patil
IQAC Chairperson


Ar. Dhananjay Deshpande
Principal
Vidya Pratishthan's
SCHOOL OF ARCHITECTURE, BARAMATI
Vidyanagari, Baramati Dist. Pune 413133



Vidya Pratishthan's School of Architecture

IQAC- Academic Meeting with the students

Date:- 31/03/2022 Time- 03:00 PM-04:30 PM

Sr. No.	Name	Signature
Core Faculty		
1	Ar. Dhananjay Mahadeorao Deshpande	
2	Dr. Seemantini Amol Chaphalkar	
3	Ar. Rahul Ramesh Joshi	
4	Ar. Rajshree Ashutosh Patil	
5	Ar. Priyanka Abhijit Barge	
6	Ar. Hrishikesh Shrikant Pratinidhi	
7	Ar. Sarvesh Mohan Kulkarni	
8	Ar. Revati Rajiv Daware	
9	Er. Hemant Popat Jagtap	
10	Ar. Akshada Nitin Khatavkar	
11	Ar. Akshay Balagonda Patil	
12	Ar. Bhawna Anup Kumar Pandey	
13	Ar. Prerna Vilasrao Thakare	
14	Ar. Gayatri Ranjeet Jagtap	
15	Ar. Nikita Vijay Thorat	
16	Dr. Anand Hemantrao Shrigondekar	
17	Mr. Rajesh Naresh Kekate	
18	Ar. Suraj Lalasaheb Chikhale	
Visiting Faculty		
1	Ar. Mayur Shashikant Jadhav	
2	Ar. Mayuresh Ranjeet Tamhane	
3	Ar. Ankita Satish Taware	
4	Er. Mayur Dhansing Satav	

Vidya Pratishthan's School of Architecture, Baramati		
Academic Year 2021 - 2022		
Date- 31-03-2022 Time- 3:00 PM - 4:00 PM		
Attendance Sheet- Fifth Year B.Arch		
Meeting with the students		
Student Details		Signature
No.	Roll No.	Name of Student
1	21501	ABHANG PRIYANKA VILAS
2	21502	BATRA MUSKAN KISHAN
3	21503	BHOSALE AKANKSHA SHIVSHANKAR
4	21504	CHANDGUDE POOJA NANASO
5	21505	GHADAGE RUTUJA RAJENDRA
6	21506	GOLE KOMAL SANJAY
7	21507	JANGID SANDEEP RAMNIVAS
8	21508	JARE SURAJ SIDDHESHWAR
9	21509	KATE RUTUJA PRAKASH
10	21510	KHAIRE ONKAR ANIL
11	21511	KHARAT ANURADHA SUDAM
12	21512	PAEKAR SANDIP SUGRIV
13	21513	PATIL DNYANESHWARI KHASERAO
14	21514	PATIL PIYUSHA PRAMOD
15	21515	SHAH SIMRAN BAHUBALI
16	21516	SHENDKAR SURAJ MARUTI
17	21517	SHINDE PRATIK NIWAS
18	21518	SHINGADE RUTUJA MAHADEV
19	21519	SONAWANE PRATIKSHA VINOD
20	21520	SURVASE BHARATI PANDIT
21	21521	TASKAR RISHIKESH RAJENDRA
22	21522	TAWARE AJINKYA BALASAHEB
23	21523	YADAV NIRANJAN RAJKUMAR
24	21524	ZAGADE POOJA VIJAY

Vidya Pratishthan's School of Architecture, Baramati			
Academic Year 2021 - 2022			
Date- 31-03-2022		Time- 3:00 PM - 4:00 PM	
Attendance Sheet- First Year B.Arch			
Meeting with the students- Academic meeting			
Student Details			Signature
No.	Roll No.	Name of Student	
1	21101	BHOPALE AGASTYA PRAKASH	
2	21102	BHOSALE SHIVANJALI DHANANJAY	
3	21103	CHAVAN AMIT SUBHASH	
4	21104	DHAPTE PRERANA PRASHANT	
5	21105	DHAWAD SHREYASH RAJENDRA	
6	21106	GAIKWAD RAJGAURI UDAYSINGH	<u>Rajgauri</u>
7	21107	GAIKWAD SAMRUDDHI UMESH	<u>Samruddhi</u>
8	21108	JADHAV RAHI PRAFULL	
9	21109	JADHAV TEJAS SUNIL	<u>Tejas</u>
10	21110	JADHAV VAISHNAVI DEEPAK	<u>Adhar</u>
11	21111	JAGTAP KOMAL SANTOSH	<u>Komal</u>
12	21112	KADAM HRISHIKESH VITTHAL	<u>Hrishi</u>
13	21113	KADAV ADITI MAHESH	
14	21114	LOKHANDE APURVA ANANT	
15	21115	MANE PRANALI ASHOK	
16	21116	MANJARE SAMRUDDHI SATISH	
17	21117	MESHRAM ANKITA ANIL	
18	21118	MUNDLIK SHANTANU ANIL	<u>Shantanu</u>
19	21119	NAMEY RUTUJA AJITKUMAR	
20	21120	PAGALE PRASAD HANUMANT	<u>Prasade</u>
21	21121	PARKALE SUSHANT DATTATRAYA	<u>Sushant</u>
22	21122	PATIL RAJAS SUNIL	
23	21123	PHALKE SAKSHI SATISH	<u>Sakshi</u>
24	21124	RANAWARE ARYA UMESH	
25	21125	SALVI DEVASHISH SACHIN	
26	21126	SATAV VRUSHALI DNYANDEV	
27	21127	SAWANT SHAMBHAVI AVINASH	<u>Shambhavi</u>
28	21128	SHAH PREKSHA MAHAVEER	
29	21129	SORATE ADITI DNYANESHWAR	<u>Aditi</u>
30	21130	SUWARNKAR ANKITA OMPRAKASH	
31	21131	THITE ABHIRUCHI ABHAY	<u>Abhiti</u>
32	21132	VISHWEKAR SHRAVANI RAVINDRA	
33	21133	YADAV SUHANI MANOJ	

Vidya Pratishthan's School of Architecture, Baramati

Academic Year 2021 - 2022

Date- 31-03-2022

Time- 3:00 PM - 4:00 PM

Attendance Sheet- Second Year B.Arch

Meeting with the students- Academic meeting

Student Details			Signature
No.	Roll No.	Name of Student	
1	21201	AGAWANE GOURI MAHADEV	
2	21202	ATTAR HIDA INTIKHABALAM	
3	21203	CHAVAN TANUJA MAHADEV	<u>Chavan</u>
4	21204	CHOUDHAR SHWETA NANA	
5	21205	DEOKAR TUSHAR TANAJI	<u>Deokar</u>
6	21206	DESHMUKH ADITI MADHAVRAO	<u>Mahesh</u>
7	21207	DORGE MAYURI SUNIL	<u>M.S. Dorge</u>
8	21208	GADILKAR SAMRUDDHI DEEPAK	<u>Radhika</u>
9	21209	GAIKWAD NIKITA SHASHIKANT	<u>Shakti</u>
10	21210	GAIKWAD RADHA AJAYSINH	<u>Radha</u>
11	21211	GIRAME SAYALI SURESH	<u>Girame</u>
12	21212	GOLANDE ADITYA VILAS	<u>Golande A.V.</u>
13	21213	HANDE SAKSHI GORAKSHANATH	<u>Hande</u>
14	21214	HEGADE PRATHMESH MAHADEV	<u>P.M.H.</u>
15	21215	HINGE OMKAR VASANT	<u>Omkar</u>
16	21216	HUMBE SANJAY CHATURBHUI	<u>Sanjay</u>
17	21217	INGALE SAKSHI VISHNU	<u>Sakshi</u>
18	21218	INGAWALE ASHLESHA BHARAT	
19	21219	JAGTAP DHANASHREE GANESH	<u>Jagtap</u>
20	21220	JAMKAR TEJASWINI BHASKAR	<u>Tejaswini B.I.</u>
21	21221	KALE VIKRANT BHARAT	<u>Vikrant</u>
22	21223	KATTE SANKET MURLIDHAR	<u>Sanket</u>
23	21224	KHARADE SNEHAL SHAHAJI	<u>Snehal</u>
24	21225	KULKARNI RUGVED MANOJ	
25	21226	KUTWAL NIKITA PANDURANG	<u>Nikita</u>
26	21227	MULLA AMAN AKBAR	<u>Mulla</u>
27	21228	NALAWADE ANKITA RAMESH	<u>AN Nalawade</u>
28	21229	NEVASE AAKANKSHA SANTOSH	<u>Nevase</u>
29	21230	PARKALE PRERNA PRADIPKUMAR	<u>Prerna</u>
30	21231	PATIL SAKSHI DHANANJAY	<u>Sakshi</u>
31	21232	PAWAR ARYA MAHENDRA	<u>Arya</u>
32	21233	PAWAR TEJAL SHRIKANT	<u>Tejal</u>
33	21234	RAMANE NIKITA SATISH	<u>Nikita</u>
34	21235	RANDHWAN SAYALI LAXMAN	<u>Randhwan</u>
35	21236	RUPNAWAR SAMIR HANUMANTRAO	<u>Rupnar</u>
36	21237	SANGHAVI MITALI MILIND	<u>Sanghavi</u>
37	21238	SATPUTE PRAJAKTA CHANDRAKANT	<u>Satpute</u>
38	21239	SHELAR RAMKRISHNAHARI KUNDLIK	
39	21240	SHINDE SUYASH NILKANTH	<u>Shinde</u>
40	21241	TAWARE ANIKET DATTATRAYA	<u>Taware</u>
41	21242	UBALE SAYALI GOKUL	<u>Uba</u>
42	21243	WATTAMWAR NIRMITI NILESH	<u>Nilesh</u>
43	21244	WETAL RAJLAXMI RAJU	<u>Rajal</u>
44	21245	LAKADE SHREYASH MOHAN	<u>Shreyash</u>

Vidya Pratishthan's School of Architecture, Baramati

Academic Year 2021 - 2022

Date- 31-03-2022 Time- 3:00 PM - 4:00 PM

Attendance Sheet- Third Year B.Arch

Meeting with the students- Academic meeting

Student Details			Signature
No.	Roll No.	Name of Student	
1	21301	AKANKSHA PUNDLIK PATIL	Akanksha
2	21302	BHAGWAT AKASH ABHIJIT	AB.
3	21303	BHOSALE SAKSHI LALASO	Bhosale
4	21304	BORSE KRUTIKA MANISH	Borse
5	21305	DANG JAYESH RAJESH	Dang
6	21306	DESHPANDE ADVAIT SHRIPAD	Adva
7	21307	EKATPURE PRASAD BHARAT	
8	21308	GAWADE SHRIRAJ YASHWANT	Gawade
9	21309	GHADAGE VIKIRAJ PARSHURAM	Ghadage
10	21310	GHORPADE SHRADDHA RAMRAJE	Shraddha
11	21311	GODSE TRIVENI DIGAMBAR	Godse
12	21312	GURAV RUTUJA NANDKUMAR	Gurav
13	21313	INGOLE SUDHA RAJENDRA	Ingole
14	21314	JADHAV ARATI RAJESH	Jadhav
15	21315	JAGTAP VAISHNAVI PRAVIN	
16	21316	KHARADE POOJA KAILAS	Kharade
17	21317	KONDE SNEHA VISHWANATH	Konde
18	21318	KULKARNI AVANTI DIPAK	Kulkarni
19	21319	KULKARNI PRITI WAMAN	P.R.
20	21320	MALI SANSKAR VAIJANATH	
21	21321	NIKAM PRANIT ABASAHEB	Nikam
22	21322	NIMBALKAR ROHINI RAMCHANDRA	Rohini
23	21323	PAITHANKAR PRANJAL RAJENDRA	Pranjali
24	21324	PATIL VAISHNAVI MANOJ	
25	21325	PINGALE VISHWAJEET NANASAHEB	V.N. Pingale
26	21326	PURI SHWETA JAYANT	Puri
27	21327	SAKSHI	Sakshi
28	21328	SASTE RIYA DEEPAK	Saste
29	21329	SASTE TEJAL JAWAHAR	Saste
30	21330	SATYAM KUMAR	Satyam
31	21331	SHETE MRUNMAYI SURESH	Shete
32	21332	SHITOLE ADITYA BALASO	Shitole
33	21333	SORATE MANAS VINOD	Sorate
34	21334	SWAMY SHRUTIKA BASWARAJ	Swamy
35	21335	TAWARE PRAGATI ARVIND	
36	21336	TAWARE SIDDHI SATYAJEET	Taware
37	21337	THITE ABHIJIT ROHIT	Thite
38	21338	UGALE SHWETA SUNIL	Ugale
39	21339	WAGH YOGITA POPAT	Yogita

Vidya Pratishthan's School of Architecture, Baramati

Academic Year 2021 - 2022

Date- 31-03-2022 Time- 3:00 PM - 4:00 PM

Attendance Sheet- Fourth Year B.Arch

Academic Meeting with the students

Student Details			Signature
No.	Roll No.	Name of Student	
1	21401	AKKAR NEHA ABHAY	
2	21402	BHOITE ONKAR MOHAN	
3	21403	BHOSALE PRADNYA SAMBHAJI	
4	21404	BHOSALE SALONI SATISH	
5	21405	BORATE PRATIK MOHAN	
6	21406	DHAWALE SHREEYASH SHIVAJI	
7	21407	DONGARE SHRUTI GAHININATH	
8	21408	GADADE SHWETA DATTATRAY	
9	21409	GADHAVE ROHAN SHAHAJI	
10	21410	GADHE PRAJAKTA ASHOK	
11	21411	GAJARE SHAMAL MACHHINDRA	
12	21412	GHADGE AISHWARYA SANJAY	
13	21413	GHETIA PRACHI SUBHASH	
14	21414	GOSAVI AAYUSHMA ATUL	
15	21415	JASABHATI ANAND MAHENDRA	
16	21416	KUMAWAT KAMLESH MAHESH	
17	21417	LOKHANDE AJAY SURYAKANT	
18	21418	LONKAR ANIKET MANSING	
19	21419	MORE AAKASH RAJESH	
20	21420	PATIL RUTUJA AJIT	
21	21421	PAWAR AKASH AJIT	
22	21422	POTE MITESH PRADIP	
23	21423	RAHATE SANJANA YASHWANT	
24	21425	RANANAVARE KOMAL RAJU	
25	21426	RASAL CHAITRALI VISHWAS	
26	21427	SALE KALYANI NANDKUMAR	
27	21428	SANGHAVI SAKSHI MAHAVIR	
28	21429	SHRINGARPURE MIHIKA NITIN	
29	21430	VANAVE AVINASH SANJAY	



VIDYA PRATISHTHAN'S SCHOOL OF ARCHITECTURE, BARAMATI

Minutes of Meeting

Date: 02/03/2022

Time: 3:00 Pm – 4:00 Pm

Mode of Meeting: Offline.

Venue: Meeting Room, VPSOA, Baramati

Meeting Held by: Ar. Akshada N Khatavkar (Academic coordinator) and Ar. Bhawna Pandey (IQAC Coordinator)

Purpose of Meeting: To discuss issues faced in the ERP and strategies for efficient functioning of academics

1. **AGENDA PROPOSED-** To discuss issues faced in the ERP and strategies for efficient functioning of academics

2. **POINTS DISCUSSED-**

- a) Ar. Bhawna Pandey asked about the queries faced in filling up the data in the ERP software. She informed all the faculties that daily updating of data is needed for efficient functioning of the Software.
- b) It was informed to everyone that all the faculties have to submit and fill the data in Three Modules- Attendance in server sheet, Monthly Progressive Report (MPRs), ERP Software.
- c) Ar. Sarvesh Kulkarni suggested having orientation Module and Orientation Program for ERP.
- d) Mr. Ashok Bhunje informed the issues faced in respect of Barcoding of books.
- e) Er. Hemant Jagtap assured that the data of BCM-V in the ERP will be filled within one week.
- f) Ar. Akshada Khatavkar assured that the data of Design-VIII in the ERP will be filled till 07-03-2022
- g) Ar. Nikita Thorat raised the query of leave management module in the ERP Software.
- h) Ar. Suraj Chikale discussed the query of updating the date of in-semester exam.
- i) Er. Mayur Satav informed that a query was raised by him regarding the compressing of file more than 5 MB.
- j) Ar. Priyanka Barge suggested that a cumulative assessment of two months of students showing poor performance should be considered for mailing the student's letters to the parents.
- k) All the year coordinators were informed to take follow-up of students whose fees is lagging behind.
- l) Discussions on constructive strategies for enhancing the academic quality and fees collection for the students were also discussed.





VIDYA PRATISHTHAN'S SCHOOL OF ARCHITECTURE, BARAMATI


3. ACTION TAKEN-

- a) For orientation module of the ERP, it was informed that all the demo sessions are available in the ERP in Learning Management System Module.
- b) The issue of Barcode for library books will be raised as a query in the software.
- c) The query of leave management will be addressed shortly. Till that time, it was informed to everyone to fill up the regular leave application form, in the ERP software as well and raise the query in the software if any from respective accounts.
- d) For fees collection follow-up, it was suggested by everyone that some constructive policies should be framed. For ex.-
 - a. Students should not be allowed and entertained in the class who have not paid the fees.
 - b. Ar. Akshada Khatavkar suggested to have a late fees policy system where students will be bound to pay the fee at the earliest. Additional charge will be applied for late fee submitters.

It was also discussed and suggested by Ar. Akshay Patil that a strong discipline should be followed at all levels from admission of students, attendance fill up of students till filling up of exam marks for efficient working of the college. No exemption should be entertained in any level for the students.

4. ATTENDEES PRESENT- (list attached)


Ar. Akshada Khatavkar
Academic Coordinator
VPSOA, Baramati


Ar. Bhawna Pandey
IQAC Coordinator
VPSOA, Baramati


Principal
Vidya Pratishthan's
SCHOOL OF ARCHITECTURE, BARAMATI
Vidyanagari, Baramati Dist. Pune 413133





**VIDYA PRATISHTHAN'S
SCHOOL OF ARCHITECTURE, BARAMATI**

Sr. No.	Name	Sign
1	Ar. Dhananjay Mahadeorao Deshpande	
2	Dr. Seemantini Amol Chaphalkar	
3	Ar. Rahul Ramesh Joshi	
4	Ar. Rajshree Ashutosh Patil	
5	Ar. Priyanka Abhijit Barge	✓
6	Ar. Hrishikesh Shrikant Pratinidhi	
7	Ar. Sarvesh Mohan Kulkarni	✓
8	Er. Hemant Popat Jagtap	✓
9	Ar. Akshay Balagonda Patil	✓
10	Ar. Revati Rajiv Daware	
11	Ar. Akshada Nitin Khatavkar	✓
12	Ar. Bhawna Anup Kumar Pandey	✓
13	Ar. Prerna Vilasrao Thakare	
14	Ar. Gayatri Ranjeet Jagtap	
15	Ar. Nikita Vijay Thorat	✓
16	Er. Anand Hemantrao Shrigondekar	
17	Mr. Rajesh Naresh Kekate	
18	Ar. Suraj Lalasaheb Chikhale	✓
Visiting Faculty Members		
Sr. No.	Name	Sign
1	Ar. Mayur Shashikant Jadhav	✓
2	Ar. Mayuresh Ranjeet Tamhane	
3	Ar. Ankita Satish Taware	
4	Er. Mayur Dhansing Satav	✓



Discussion Points in Academic Meeting- Date- 04/03/2022

1. Academic Progress
2. Faculty Performance assessment Criteria and Policy
3. FDP and Research Paper
4. Mentor- Mentee status and report *Develop protocol*
5. Portfolio Events -
6. Cohesive Environment and (For ex. Thesis External Jury) - *Proactive*
7. Initiative to take up extra-curricular activities by faculties -
8. Faculty should stand like a wall in front of students inside and outside campus. - *Unity*
9. *ERP-day to day - Development -*

Academic Progress Review meeting



VIDYA PRATISHTHAN'S SCHOOL OF ARCHITECTURE, BARAMATI

Minutes of Meeting

Date: 15/11/2021

Time: 2:00 PM –3:30 PM

Mode of Meeting: Offline (IQAC room of the college) and Online via Zoom Meeting.

Meeting Held by: Ar. Bhawna Pandey (IQAC coordinator)

Purpose of Meeting: To discuss academic progress and strategies to improve the Quality of Education

1. AGENDA PROPOSED-

- Discussion on maintaining and improving the academic quality of the institution.
- Analysis of Monthly Progressive Report of last 3 Months
- Analysis of work status of NAAC Documentation
- Any other relevant topic suggested by the members.

2. ATTENDEES PRESENT- (List attached)

3. POINTS DISCUSSED-

1. Er. Hemant Jagtap informed the feedback analysis report where it was discussed that students are facing issues on syllabus planning and learning environment during online mode of teaching.
2. In response to the above, Ar. Rajshree Patil suggested to have a symposium for studio subjects like Architectural Design and Building Technology and Materials at the start of every semester where all the teachers can brainstorm for effective teaching learning experience.
3. It was also suggested by Ar. Rajshree Patil to conduct a two day workshop as a faculty development program on effective syllabus planning and architectural pedagogy to improve the quality of education for the upcoming semester.
4. Feedback form for Theory of Structures should be floated among students with an aim to understand the gap between teaching delivery and understanding and other issues faced by students in learning.

P.T.O.



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5. For developing better communication skills amongst students Ar. Gayatri Jagtap was given the responsibility by Ar. Rajshree Patil to organize workshops related to similar topic in the upcoming months.
 6. For enhancing the skills of the students Ar. Akshada Khatavkar and Er. Hemant Jagtap were given the responsibility to contact and coordinate with central T.P.O. Mr. Vinay Kore to line up skill development programs under IBM Skill Build program.
 7. To improve and maintain the quality of education Frameworks for benchmarking of subjects was discussed in the presence of the member and detailed system is expected to be discussed in the next IQAC meeting.
 8. Ar. Akshada Khatavkar and Ar. Madhura Pujari were given the responsibility to proceed with further process of Alumni formation and framing of resolution.
 9. It was suggested to all the staff members to inform any activity scheduled one-month prior.
 10. All the staff members were informed about the work status of NAAC Criteria-V (Student Support and Progression). Queries regarding the same was also solved by NAAC Co-Ordinator.
 11. It was suggested to Ar. Akshada Khatavkar (Academic Coordinator) to submit the analysis report of MPRs. Discussion regarding the same is scheduled for the next meeting.
 12. Ar. Rajshree Patil informed the vision of the organization regarding Centre of Excellence, staff members were encouraged to discuss ideas for the same.
 13. To analyze the issues in teaching methodology and course outcomes, feedback forms of every subject will be floated to students.
 14. A gentle reminder to all the mentors was given to submit the MOM of meetings held by them with their respective mentees by 30th November 2021.
4. **ADJOURNMENT** – The meeting was adjourned at 3:30 PM.

Bhawna

Ar. Bhawna Pandey
IQAC Co-Ordinator
Vidya Pratishthan's School of Architecture
Baramati



Rajshree

Ar. Rajshree Patil
Principal in Charge
Vidya Pratishthan's
SCHOOL OF ARCHITECTURE, BARAMATI
Vidyanagari, Baramati Dist. Pune 413133



Vidya Pratishthan's School of Architecture, Baramati

Minutes Of Meeting

Date: 11/06/2021

Time: 10:30 Pm –11:30 Pm

Mode of Meeting: Online via Zoom Meeting.


Meeting Held by: Ar. Akshada N Khatavkar (Academic coordinator)

Purpose of Meeting: To set the Design subject benchmark for academic Year 2021-22


A meeting was conducted regarding setting the design subject benchmark for the academic year 2021-22 for all year. Meeting attended by all year design subject teachers, in presence of Ar. Seemantini Chaphalkar ma'am and Ar. Rajshree Patil ma'am.

Following points were discussed in Meeting

- To design all design studios brief before 15th June 2021 for the coming academic year (2021-22) – Informed by Ar. Rajshree Patil ma'am.
- As per the topic of the design studio find a resource person for every studio and give that detail in this week. - suggested by Ar. Rajshree Patil ma'am.
- Discuss the design brief with the Resource person and arrange 3 guest lecture of the same resource person in full-term (Initial stage – Middle stage – Final stage – Suggested by Ar. Rajshree Patil ma'am and Ar. Seemantini Chaphalkar ma'am
- In design studios try to increase the design capacity of students so focus on the design process, focus on all factors of design, and also suggest to add to consider budget factor in the project. - suggested by Ar. Seemantini Chaphalkar ma'am.
- Faculties need to at least bring one identical Case-study and explain it in detail in a studio with considering all perspectives of design. Also conduct different exercises/workshops as per studio to develop the idea of form, structure, and technology. - suggested by Ar. Seemantini Chaphalkar ma'am.
- Faculties can arrange to add on courses related to design studio - suggested by Er. Hemant Jagtap Sir.
- While Mentoring the students find the week points of the particular student and focus to cover that point in the studio so students can perform well. - suggested by Ar. Rajshree Patil ma'am.
- Faculties can arrange the presentation or can show the films on new technologies, construction techniques, structural systems, advanced material or well-known architect's designed projects. - suggested by Ar. Rajshree Patil ma'am.
- Plan the activities related to the subject and add it to the academic calendar for the academic year 2021-22 before 15th June 2021.-suggested by Ar. Rajshree Patil ma'am.
- Everyone can share their view and suggestions on meeting through the mail. suggested by Ar. Seemantini Chaphalkar ma'am.


Ar. Akshada N Khatavkar
Academic Coordinator,
VPSOA, Baramati




Ar. Rajshree Patil
(I/C Principal), VPSOA, Baramati

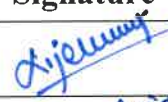

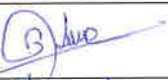


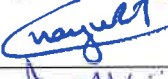



Ref. No.: - VPSOA/IQAC/2020/279

Date:- 11/12/2020

MINUTES OF THE MEETING DATED 10th DECEMBER 2020

A meeting was conducted on 10th December 2020 in presence of all core faculty members, headed by principal in charge Ar. Rajshree Patil. The agenda of the meeting was to form the Internal Quality Assessment Cell members and appoint NAAC, NIRF Co-coordinators and criteria heads for NAAC and NIRF.

1. Internal Quality Assessment Cell Members

Sr.No.	Name	Designation	Position	Signature
01	Ar. Rajshree Patil	Principal-in-Charge	Chairman	
02	Adv. Neelima Gujar	Secretary, Vidya Pratishthan	Representative from Management	
03	Ar. Akshada Khatavkar	Assistant Professor	Member from Faculty	
04	Ar. Pratik Chougale	Assistant Professor	Member from Faculty	
05	Ar. Akshay Patil	Assistant Professor	Member from Faculty	
06	Ar. Mayuresh Tamhane	Alumni	Member from Alumni	
07	Ms. Ayushma Gosavi	Student	Member form Student	
08	Mr. Amit Parkale	Junior Clerk	Member from Administration	
09	Ar. Bhawna Pandey	Assistant Professor	Coordinator	




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University Id.No: PU/PN/Archi/412/2010 | COA Id.No: MH-49 | DTE Id.No: 6742

2. National Assessment and Accreditation Council (NAAC)

Sr.No.	Name	Designation	Responsibility	Signature
01	Ar. Rajshree Patil	Principal-in-Charge	Criteria Head for Criteria VI	
02	Ar. Niralee Popat	Assistant Professor	Criteria Head for Criteria I	
03	Ar. Revati Daware	Assistant Professor	Criteria Head for Criteria II	
04	Ar. Sujitkumar Pol	Assistant Professor	Criteria Head for Criteria III	
05	Ar. Akshada Khatavkar	Assistant Professor	Criteria Head for Criteria IV	
06	Ar. Akshay Patil	Assistant Professor	Criteria Head for Criteria V	
07	Ar. Pratik Chougale	Assistant Professor	Criteria Head for Criteria VII	
09	Ar. Bhawna Pandey	Assistant Professor	SSR Report, NAAC Coordinator	

3. National Institutional Ranking Framework (NIRF)

Sr.No.	Name	Designation	Responsibility	Signature
01	Ar. Rajshree Patil	Principal-in-Charge	Criteria Head for Parameter V	
02	Ar. Revati Daware	Assistant Professor	Criteria Head for Parameter I	
03	Er. Hemant Jagtap	Assistant Professor	Criteria Head for Parameter II	
04	Ar. Akshay Patil	Assistant Professor	Criteria Head for Parameter III	
05	Ar. Akshada Khatavkar	Assistant Professor	Criteria Head for Parameter IV	
06	Er. Hemant Jagtap	Assistant Professor	NIRF Coordinator	



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Remarks-

The members present in the meeting (10/12/2020) were-

1. Ar. Rajshree Patil
2. Er. Hemant Jagtap
3. Ar. Akshada Khatavkar
4. Ar. Niralee Popat
5. Er. Nathu Thombare
6. Ar. Akshay Patil
7. Ar. Pratik Chougale
8. Ar. Bhawna Pandey
9. Ar. Sujitkumar Pol




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VIDYA PRATISHTHAN'S SCHOOL OF ARCHITECTURE, BARAMATI

Minutes of Meeting

Date: 23/12/2021

Day: Thursday

Time: 11:30 Pm –12:00 Pm

Mode of Meeting: Offline

Venue: IQAC

Meeting Held by: Ar. Seemantini Chaphalkar and Ar. Akshada N Khatavkar (Academic coordinator)

Purpose of Meeting: To discuss upcoming academic plans with year coordinator

A meeting was conducted regarding to inform and discuss upcoming academic plans with all year coordinators in presence of Ar. Seemantini Chaphalkar.

POINTS DISCUSSED-

- All the year coordinator were inform to convey all the subject teachers to design all subject lesson plans before 1st week of January 2022. After that lesson plan review session will conduct by Ar. Seemantini Chaphalkar.
- First year lesson plans review session planed in last week of Dec 2021, before that all 1st year subject teachers have to submit all lesson plan to academics discussed as before.
- Ar. Seemantini Chaphalkar is preparing 'Design focus policy' Draft and it will be shared with all faculties. Accordingly the same policy, faculty have to set marking policy considering technical aspect and design aspect of design. The same marking policy have to be conveyed with all students to maintain transparency in internal assessment.
- Suggested to Conduct a design workshop for all year in design subject at the starting of semester like the one time bound to work on and clear the idea of basic concept of Structure and design.
- Design principle should be compulsorily include till last semester with construction (BTM) and structure (TOS) learnings
- All year major design project of upcoming term was discussed with Ar. Seemantini Chaphalkar.
- Idea of progressive report card for all student were discussed to understand the year wise upgrade skill and improvement of all student





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ATTENDEES PRESENT

1. Ar. Seemantini Chaphalkar
2. Ar. Akshada Khatavkar
3. Ar. Akshay Patil
4. Ar. Bhawna Pandey
5. Ar. Gayatri Jagtap

Seemantini Chaphalkar

Akshada Khatavkar

Akshay Patil

Bhawna Pandey

Gayatri Jagtap

Akshada Khatavkar

Ar. Akshada Khatavkar
Academic Coordinator
Vidya Pratishthan's School of
Architecture, Baramati



Principal In-Charge

Principal In-Charge
I/G PRINCIPAL
Vidya Pratishthan's
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Pl. share with

Ar. Priyanka Barge
and

Er Hemant Jagtap.





VIDYA PRATISHTHAN'S SCHOOL OF ARCHITECTURE, BARAMATI

Minutes of Meeting

Date: 07/04/2022

Time: 3:30 PM- 4:30 PM

Mode of Meeting: Offline (Faculty Lounge)

Meeting Held by: Ar. Akshada Khatavkar (Academic Coordinator)

Purpose of Meeting: To discuss difficulties and strategies for last month of academic semester, work status and Analysis of Cumulative Monthly Progressive Reports (last three months)

1. **AGENDA PROPOSED- Discussion** on student performance and action taken on poorly performed students and overall progress in the current semester.

(Reference Notice Dated 29/03/2022)

2. POINTS DISCUSSED-

Hon. Principal Ar. Dhananjay Deshpande informed on telephonic conversation to continue the meeting.


1. Ar. Akshada Khatavkar informed that the term end date of second year to fifth year is 30th April 2022 (as per circular received before) and there is still scope for improving the quality of work of students.
2. In response to above, Ar. Sarvesh Kulkarni suggested to keep continuous one week for design as the Fourth Year Students are lagging behind in understanding of 3D volumes and sections of long span structures. Design teachers in coordination will improve on that issue.
3. Ar. Nikita Thorat raised the issue of poor attendance in Elective-III, so she suggested to keep each studio as a time bound project and mark at the same day.
4. Ar. Akshada Khatavkar and Ar. Sarvesh Kulkarni informed that overall fourth year attendance is low in the design studio.
5. Based on above, year Coordinator, Er. Hemant Jagtap informed that the list of progressive and attendance defaulter will be revised.
6. Third year design teachers (Ar. Priyanka Barge, Ar. Bhawna Pandey, Ar. Prerna Thakare and Ar. Nikita Thorat) informed that there is improvement in student work related to design studio, attendance is also improving.






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7. Second year Design teachers (Ar. Rajshree Patil and Ar. Akshay Patil) informed that attendance is satisfactory but the student work is slow while producing the final outcome, hence the teachers are working on that to address the issue.
8. It was decided that special action need to be taken for students who have zero attendance and zero performance namely Vaishnavi Patil, Pragati Taware, Pranali Raje.
9. Ar. Rajshree Patil suggested to maintain log books of final year thesis students and conduct regular meetings with their respective students. The same should be updated in google classroom before every Friday.
10. Ar. Bhawna Pandey informed all the thesis guides to mark their respective students in spreadsheet shared with in mail, based on that list of poor performing students can be derived.
11. Ar. Gayatri Jagtap informed that Second semester teachers are not seen in the ERP portal, to which Ar. Rajshree Patil informed that the query is ongoing with the technical team of ERP software.
12. Ar. Hrishikesh Pratinidhi informed that he has no query or issue in the ERP.
Ar. Sarvesh Kulkarni informed that he is still exploring the portal and will inform if any query arises.
13. Ar. Seemantini Chaphalkar suggested to take attendance after 15-20 minutes of the commencement of class. Late comers will be marked as absent.
14. Er. Mayur Satav, Ar. Hrishikesh Pratinidhi and Ar. Sarvesh Kulkarni informed that they will require extra classes for Theory of Structures, Professional Practice and Building services respectively.
3. **ADJOURNMENT** – The meeting was adjourned at 4:30 PM
4. **ATTENDEES PRESENT**- (List attached)


Ar. Akshada Khatavkar
Academic Coordinator
VPSOA, Baramati




Ar. Dhananjay Deshpande
Principal

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VPSOA Academic Meeting

Date:- 07/04/2022

Time:- 03:30 pm

Sr. No.	Name	Signature
Core Faculty		
1	Ar. Dhananjay Mahadeorao Deshpande	
2	Dr. Seemantini Amol Chaphalkar	<i>Seemantini Chaphalkar</i>
3	Ar. Rahul Ramesh Joshi	
4	Ar. Rajshree Ashutosh Patil	
5	Ar. Priyanka Abhijit Barge	<i>Priyanka Barge</i>
6	Ar. Hrishikesh Shrikant Pratinidhi	<i>H. Shrikant Pratinidhi</i>
7	Ar. Sarvesh Mohan Kulkarni	<i>Sarvesh Kulkarni</i>
8	Ar. Revati Rajiv Daware	
9	Er. Hemant Popat Jagtap	<i>Hemant Jagtap</i>
10	Ar. Akshada Nitin Khatavkar	<i>Akshada Khatavkar</i>
11	Ar. Akshay Balagonda Patil	<i>Akshay Patil</i>
12	Ar. Bhawna Anup Kumar Pandey	<i>Bhawna Pandey</i>
13	Ar. Purna Vilasrao Thakare	<i>Purna Thakare</i>
14	Ar. Gayatri Ranjeet Jagtap	<i>Gayatri Jagtap</i>
15	Ar. Nikita Vijay Thorat	<i>Nikita Thorat</i>
16	Dr. Anand Hemantrao Shrigondekar	<i>Anand Shrigondekar</i>
17	Mr. Rajesh Naresh Kekate	<i>Rajesh Kekate</i>
18	Ar. Suraj Lalasaheb Chikhale	
Visiting Faculty		
1	Ar. Mayur Shashikant Jadhav	
2	Ar. Mayuresh Ranjeet Tamhane	
3	Ar. Ankita Satish Taware	
4	Er. Mayur Dhansing Satav	<i>Mayur Satav</i>





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Meeting No.:- VPSOA/Infra/2020-21/

Date: - 20/02/2021

Minutes of Meeting

A meeting was conducted in presence of all Core faculties and Administrative staff, headed by Er. Nathu Thombare, Infrastructure portfolio co-ordinator.

Date- 20/02/2021

Time- 12:45 PM to 1:15 PM.

Meeting Held- Meeting Room, VPSOA.

Meeting Purpose- The meeting was conducted to give an introduction about Infrastructure Maintenance and Cleaning to all the Core Faculty and Administrative staff.

Action taken-

1. Explaining Cleaning work distribution of both Peons.
2. In case of any cleaning work required for event it should be conveyed 2-days before the scheduled date to the portfolio head.
3. Maintenance related instruction should be conveyed one week or two week prior.
4. Regarding Infrastructure improvement a list or schedule should be prepared and conveyed accordingly to infrastructure portfolio co-ordinator.
5. Year Co-ordinator should inform the infrastructure head regarding any requirement from student's side.
6. A muster should be maintained in all the labs for issuing of items.
7. Any requirement related to infrastructure should be made through mail to the portfolio in charge. Mail id - nathu.thombare@vpsoa.org

Er. Nathu Thombare

Infrastructure Portfolio Co-ordinator



Ar. Rajshree Patil

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VPSOA Infrastructure Meeting

Date:- 20/02/2021

Time:- 12:45 pm

Sr. No.	Name	Signature
Core Faculty		
1	Ar. Seemantini Amol Chaphalkar	
2	Ar. Rahul Ramesh Joshi	
3	Ar. Rajshree Ashutosh Patil	<i>[Signature]</i>
4	Ar. Pratibha Balkrishna Chincholikar	
5	Ar. Priyanka Abhijit Barge	
6	Er. Hemant Popat Jagtap	<i>[Signature]</i> 20/02/21
7	Ar. Revati Rajiv Daware	<i>[Signature]</i> 20/02/21
8	Ar. Akshada Nitin Khatavkar	<i>[Signature]</i> 20/02/21
9	Ar. Niralee Rajesh Popat	<i>[Signature]</i> 20/02/21
10	Er. Nathu Dada Thombare	<i>[Signature]</i>
11	Ar. Akshay Balagonda Patil	<i>[Signature]</i>
12	Ar. Pratik Suresh Chougale	<i>[Signature]</i>
13	Ar. Bhawna Anup Kumar Pandey	<i>[Signature]</i>
14	Ar. Prerna Vilasrao Thakare	
15	Ar. Sujitkumar Gulab Pol	<i>[Signature]</i>
Visiting Faculty		
1	Mr. Ravindra Raghunath Nene	
2	Ar. Mayur Shashikant Jadhav	
3	Ar. Mayuresh Ranjeet Tamhane	
4	Ar. Ankita Satish Taware	
Administrative Staff		
1	Mr. Ashok Sharad Bhunje	<i>[Signature]</i> 20/02/2021
2	Mrs. Pooja Prakash Shaha-Dave	<i>[Signature]</i>
3	Mr. Amit Anandrao Parkale	<i>[Signature]</i> 20-02-2021
4	Smt. Pratibha Sevanand Pawar	<i>[Signature]</i>





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5	Er. Sayali Radhakrushna Argade	<i>Sayali</i>
6	Mr. Satish Janardhan Kikale	<i>Satish</i>
7	Mr. Vinod Dnyandeo Thorat	<i>Vinod</i>

